

Carbon Reduction Plan

Supplier Name: Not Just Cleaning

Publication Date:

Commitment to Achieving Net Zero

Not Just Cleaning (NJC) is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2024-25

Additional Details relating to the Baseline Emissions calculations.

This baseline has been chosen as it is the first full scope 1, 2 and 3 emissions report for all operational and organisational activities.

Baseline year emissions:

EMISSIONS	TOTAL (tCO₂e)
Scope 1	42.55
Scope 2	2.35
Scope 3	Business Travel – 43.32 Commuting + Homeworking – 387.02 Waste – 2.56 Water – 0.08 Total WTT – 104.48 Purchased Goods and Services – 418.51
Total Emissions	1,000.86

Current Emissions Reporting

Reporting Year: 2024-25

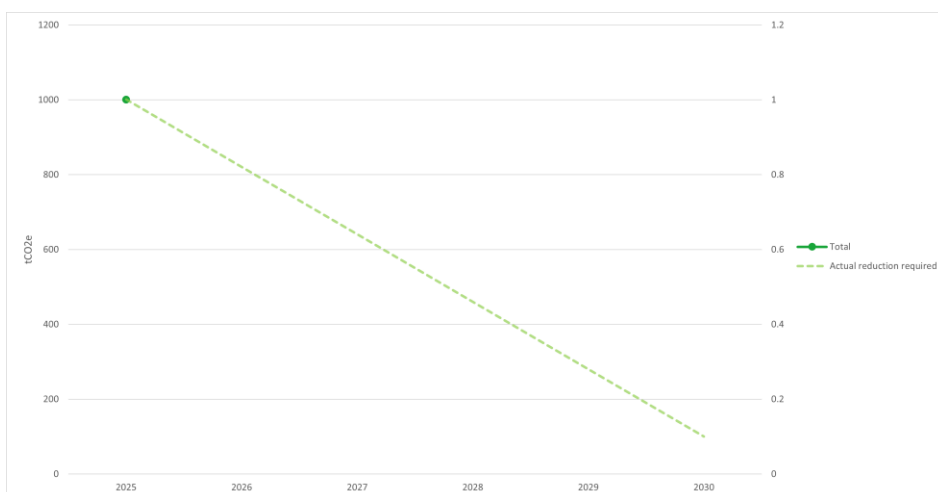
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	42.55
Scope 2	2.35
Scope 3	Business Travel – 43.32
(Included Sources)	Commuting + Homeworking – 387.02
	Waste – 2.56
	Water – 0.08
	Total WTT – 104.48
	Purchased Goods and Services – 418.51
Total Emissions	1,000.86

Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. Progress towards these targets, including any reduction measures undertaken, will be reviewed annually.

We project that carbon emissions will decrease over the next five years to 100.1 tCO₂e by 2030. This is a reduction of 90%

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2024-25 baseline. These measures will be in effect when performing the contract.

- Full Scope 1, 2 and 3 footprint measurement through the achievement of the Neutral Carbon Zone Gold Certification.
- Achievement and maintenance of the Includability Accreditation, which has a focus on sustainability, as well as achieving EcoVardis Gold.
- NJC are working to replace all fleet vehicles with electric or hybrid cars. This could reduce emissions up to 100% in Scope 1 and 2 if a renewable electricity tariff is in place and up to 10tCO₂e in Scope 3.
- LED/PIR lighting has been installed in the head office as well as a rainwater harvesting system to reduce both electricity and water consumption.
- A closed-loop recycling solution is in place with OdorBac Tec and COSHH-free cleaning is common practice across all sites.
- As a part of its sustainability strategy, NJC has incorporated 14 sustainable development goals.

In the future, we hope to implement further measures such as:

- Continued development of internal policies to encourage sustainable practices not only in office operations but also on all cleaning sites.
- A review of water use and energy practices across all sites to help identify areas of unnecessary consumption. This also includes a review of the electricity tariffs within the offices occupied to ensure only 100% renewable contracts are in place.
- Lighting will be reviewed across all sites to ensure that where possible, all lighting will be LED.
- The business will continue to utilise the latest technology in the cleaning sector to optimise efficiency, enhance precision, and ensure consistent delivery of services.
- The implementation of a full supply chain compliance programme to engage, monitor and ultimately influence the reduction of emissions within this category establishing supplier by supplier scoring. A review of ordering and delivery profiles will be undertaken to ensure that the most environmentally friendly products/packing/delivery options are selected.
- A travel hierarchy will be implemented to encourage employees to use public transport wherever possible and to review if travel is essential. This can include car share schemes and active transport wherever possible.
- NJC will look to implement comprehensive training programmes for all its cleaners on sustainable cleaning practices, including proper dilution methods, water-use efficiency, and waste-reduction strategies. They will also continue to collaborate with clients to develop their current practices to ensure these are aligned with their sustainability goals and existing procedures.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁽¹⁾ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁽²⁾. Emissions data and emissions factors will be maintained and updated annually.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁽³⁾.

This Carbon Reduction Plan has been prepared in alignment with ISO 14068-1:2023 (Climate change management – Transition to net zero and carbon neutrality). It supports a structured and transparent transition to net zero through measurable emission reductions and effective governance. No claim of carbon neutrality is made under this standard. An annual update will be made of any progress to Net Zero.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

..... Date:

1. <https://ghgprotocol.org/corporate-standard>
2. <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>
3. <https://ghgprotocol.org/standards/scope-3-standard>