

Carbon Reduction Policy

Not Just Cleaning Ltd (NJC)

Document Control

Version	Date	Author	Approver	Description of change(s)
V7	April 2024	Natasha Thomson	Shaun Wall	1. Changes to MD – Shaun Wall
V8	April 2025	Jon Wilson-Stimson	Shaun Wall	1. Addition of Document Control Table following recent ISO audit feedback 2. Removal of BM Trada information in footer.
V9	Sept 2025	Jon Wilson-Stimson	Mark Heppelthwaite	3. Change of organisation structure / signature.

NJC is committed to protecting the environment by demonstrating high standards of environmental responsibility in all our operations and minimising the environmental impacts associated with our activities, products, and services. We recognise the importance of decarbonising our business and we have set a goal for NJC operations to become carbon neutral by 2030.

NJC strategy for our operations to achieve net zero carbon emissions is based on:

- implementing, maintaining, and communicating this policy across the group and making it available to all interested parties
- compliance with legislation and regulations, and other applicable requirements to which NJC subscribes
- strategic decision making and improved operational practices to decarbonise our business in scope 1, 2 and 3 emissions
- measurement, benchmarking, monitoring, analysis and reporting of our carbon emissions.
- establishment and regular review of objectives and targets and publication of our performance against these objectives, in line with NJC's carbon reduction plan
- investment of appropriate resources and information to achieve our objectives and targets.
- improving the energy efficiency of our buildings, site operations and IT systems and sourcing renewable energy where technically and commercially practicable
- continued investment in agile working and IT and communication systems
- minimising business travel
- working with our supply chain to improve performance
- training and supporting our staff to inform and empower them to implement carbon neutral solutions at work and at home
- advising and working with our clients to achieve aligned carbon neutral goals
- ensure the responsible use of natural resources and the minimisation of waste and energy consumption; and

- carbon offsetting for residual carbon emissions in line with gold or verified carbon standards

Protection of the environment in which we live and operate is part of NJC's values and principles and we consider it to be sound business practice. Care for the environment and the quality of our services are key to the way we do business.

NJC personnel work in accordance with the defined operational procedures and are trained in the operation of our certified Integrated management system (IMS).

Within the company, the implementation and effectiveness of the IMS are regularly reviewed at senior management level. The NJC IMS has been certified as meeting the requirements of the current versions of the international standards ISO 9001, ISO 14001, ISO 27001 and ISO 45001.

Signed :

A handwritten signature in dark ink, appearing to be 'S. P.', written over a light blue rectangular stamp.

Managing Director

Dated : Sept 2025 **Expire:** Sept 2026