

Quality and Environmental General Policy Statement

Not Just Cleaning Ltd (NJC)

The sustainable use of resources is a key business driver for NJC. We believe a sustainable business is a profitable business. We are committed to minimising the environmental impact of our operations.

NJC is committed to protecting the environment by complying with all relevant UK environmental legislation, working to national standards and in accordance with best working practices currently in use by the industry. This is an ongoing commitment requiring reviews of operating procedures and adaptation to the continual changes regarding environmental practices and protection.

To help achieve these goals the company uses an integrated Management System which is independently audited to the requirements of ISO 9001 and ISO 14001.

NJC recognises its duty and aims to:

- Comply with appropriate legislation, regulations and other legal requirements
- Identify and evaluate the environmental aspects associated with the delivery of our services in order to control and reduce any environmental impact, including the prevention of pollution
- Be responsible in the use of natural resources and minimise waste and energy consumption
- Train employees to ensure that they are environmentally aware and that neither they, the community nor the environment are exposed to harm as a result of NJC operations
- Protect the environment by striving to prevent and minimise our contribution to pollution of land, air, and water
- Manage and dispose of all waste in a responsible manner
- Regularly communicate our environmental performance to our employees and clients
- Actively promote recycling both internally and amongst our clients and suppliers
- Source and promote a product range to minimise the environmental impact
- Manage our supply chain to encourage suppliers to minimise the use of materials, energy or processes which may be harmful to the environment
- Develop our management processes to ensure that environmental factors are considered during planning and implementation
- Monitor and continuously improve our environmental performance
- Use an accredited programme to offset our environmental impact generated by our activities
- Operate and maintain company vehicles with due regard to environmental issues

We recognise that to achieve this through our operations we will:

- Co-operate and collaborate with other employers when we work at premises or

sites under their control

- Work to gain co-operation of all employees, contractors and sub-contractors

The policy statement will be regularly reviewed and update as necessary. The Management team endorses these policy statements and is fully committed to their implementation.

This Environmental Policy Statement is communicated throughout NJC and is publicly available to interested parties.

Signed:

A handwritten signature in black ink, appearing to read 'Paul Kelly', written over a light blue horizontal line.

Date: 20 March 2018 (V7)