

## Quality and Environmental General Policy Statement

The sustainable use of resources is a key business driver for NJC. We believe a sustainable business is a profitable business. We are committed to minimising the environmental impact of our operations and acting in accordance with our policies and values.

NJC is committed to protecting the environment by complying with all relevant UK legislation, relating to the environment and meeting national standards, in accordance with best working practices currently in use by the industry. This is an ongoing commitment requiring reviews of working procedures and adaptation to the continual changes taking place in the industry with regard to environmental practices and protection.

To help achieve these goals the company uses an integrated Management System which meets the requirements of ISO 9001 and ISO 14001.

In this policy statement NJC recognises its duty and aims to:

- Comply with appropriate legislation, regulations and other requirements to which the company subscribes
- Identify and evaluate the environmental aspects associated with the supply of cleaning and associated services in order to control and reduce any environmental impact, including the prevention of pollution
- Be responsible in the use of natural resources and minimise waste and energy consumption
- Train employees to ensure that they are environmentally aware and that neither they, the community nor the environment are exposed to harm as a result of NJC operations
- Protect the environment by striving to prevent and minimise our contribution to pollution of land, air, and water
- Manage and dispose of all waste in a responsible manner
- Regularly communicate our environmental performance to our employees and clients
- Actively promote recycling both internally and amongst our clients and suppliers
- Source and promote a product range to minimise the environmental impact of all activities
- Manage our supply chain to encourage suppliers to minimise the use of materials, energy or processes which may be harmful to the environment
- Develop our management processes to ensure that environmental factors are considered during planning and implementation
- Monitor and continuously improve our environmental performance
- Use an accredited programme to offset our environmental impact generated by our activities
- Operate and maintain company vehicles with due regard to environmental issues

We recognise that to achieve this through our operations we will:

- Co-operate and collaborate with other employers when we work at premises or sites under their control
- Work to gain co-operation of all employees, contractors and sub-contractors

The policy statement will be regularly reviewed and update as necessary. The Management team endorses these policy statements and is fully committed to their implementation.

This Environmental Policy Statement is communicated throughout NJC and is publicly available to interested parties.

**Signed:** A handwritten signature in black ink, appearing to read 'Paul Kelly', is written over the word 'Signed:'.

**Date:** 20 March 2017

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